



WILD CHERRY SCHOOL

For Waldorf/Steiner Education

FEE POLICY

PHILOSOPHY

The fees have been arrived at by carefully balancing the needs of the school to be financially viable, while keeping them at a minimum for families to remain affordable. It is expected that all families will pay their fees and the school will follow up non-payment immediately. We remind parents that the school is a business and like all businesses must meet its own commitments as and when they become due.

All families will be asked to contribute to the building fund account. By giving as generously as you can to your child or children's school you are thanking those who have gone before you for providing the school to you thus far and you are giving richly to your own children and laying the foundation for future families. Please consider giving above the minimum.

FEE PAYMENT & STRUCTURE

All fees must be paid in advance, or as per signed Fee Payment Plan, at the time of enrolment and from then on by the 31st October for the year enrolled in.

- A non-refundable enrolment fee, refer to Fee Payment Plan, is due at the time of enrolment. This amount will be deducted from the applicants annual Student Fee.
- Families are required to sign a Fee Payment Plan annually, outlining the frequency in which they will pay Student Fees;
- The Finance Manager will send a Fee Payment Plan to each family in September to nominate the method of payment for the following year. This Fee Payment Plan is to be returned to the school by the 31st October.
- An enrolment application cannot be processed without the enrolment fee paid and completed Fee Payment Plan received.
- There are two payment options available for student fees:
 1. Payment in full at the time of enrolment, with a \$100 discount
 2. Payment by weekly, fortnightly, monthly or term instalments, after initial deposit, by direct debit only

FEE AMOUNTS

- **Student Fee** -The Student Fee contributes to the general running of the school, tuition costs and materials, and is to be paid as agreed within the Fee Payment Plan signed by applicant/s. The Student Fee is refundable upon request in writing, within 30 days of the child leaving the school, less any unpaid fees or charges.
- **Building Fund Fee** - The Building Fund Fee is an annual payment of \$150 per family. This fee is voluntary and non-refundable.

FEE ASSISTANCE

Please refer to the Fee Assistance Policy. Two forms of fee assistance are available: Multiple Child Discounts and Bursary Scholarships.

PARENTS/GUARDIANS RESPONSIBILITIES

The parents/guardians, whose signatures appear on the fee payment plan, are singly, jointly or severally responsible for the payment of all fees and charges. Wherever possible both parents/guardians must sign the application form.

One term's notice in writing is required if a child ceases to attend the school for any reason. If such notice is not given, one term's Student Fees will be charged.

Parents/Guardians, who withdraw their children from school for any period of time, need to continue to pay all fees to retain the enrolment place.

NON PAYMENT OF FEES

- If student fee commitments are not being met as outlined in the Fee Payment Plan, a reminder letter will be sent by the Finance Manager reminding parents/guardians of their agreement and requesting they make contact with the Finance Manager to establish a debt clearance plan.
- If within 14 days of the first reminder letter, the account has not been paid or a debt clearance plan has not been initiated a 2nd reminder will be issued by the Finance Manager and a meeting held to organise payment.
- If the Finance Committee finds due diligence is not being applied by parent/guardian to settle an overdue account then the committee may recommend the child be withdrawn from the school.

This Fee Policy and all Fees, Charges and Discounts are subject to review by the Board of Governors on an annual basis.