



ON-SITE SUPERVISION POLICY

INTRODUCTION

At Wild Cherry School, we believe that every student has the right to experience a safe and secure school environment. All staff members at Wild Cherry School have a Duty of Care for the children attending the school. The following implementation guidelines are to inform staff about how to satisfy this responsibility:

IMPLEMENTATION GUIDELINES

- The College of Teachers will be allocated particular areas to supervise before school, during break times and after school.
- A designated First Aid Officer will always be available during school hours.
- Safe play rules and playground boundaries are to be established and agreed to by teachers and children

Supervision responsibilities include:

- Reminding children of the safe play rules and playground boundaries agreed to.
- Remind children of how to move in a safe manner in areas where collisions are more likely to occur.
- Encourage children to be aware of the time so they know when significant parts of the day (e.g. lunch time) start and finish.
- Encourage children to place litter in the bins provided and to keep the playground tidy.
- Apply first aid to minor injuries and call for the designated First Aid Officer for more serious injuries.
- Complete the Accident, Incident and First Aid Register as per school policies.
- Apply the Behaviour Management Policy when appropriate.
- Advise the Classroom Teacher and Education Leader or Administration Leader of any serious first aid or behaviour management events as soon as practicable after the event.
- Ensure all children who are working or playing outside between 11am-3pm during Terms 1 and 4 are wearing a hat as per the Sun Smart Policy.
- Ensure children play in an area that is appropriate for the weather conditions e.g. inside if it is raining.
- Ensure all children wait inside the school grounds until they are picked-up at the end of the day.
- Ensure all children who walk home, leave the school grounds in a safe manner.
- Ensure all children who catch a school bus are escorted to the bus stop and supervised until the bus departs.